

# BOOKING APPLICATION FORM

## Applicant Details

**Name:** \_\_\_\_\_

**Organisation:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Telephone:** \_\_\_\_\_

## Booking Details

**Facility Required:** \_\_\_\_\_

**Date(s) Required:** \_\_\_\_\_

**Time(s) Required:** Start: \_\_\_\_\_ Finish: \_\_\_\_\_

**Sports being played:** \_\_\_\_\_

**Field(s) Required:** \_\_\_\_\_

**Lines Marked:** Yes / No

**Access Required Before Function:** Yes / No      **Time Access Required:** \_\_\_\_\_

**Night Lights:** Yes / No      **What Nights:** \_\_\_\_\_

**Time Lights Required:** from: \_\_\_\_\_ to: \_\_\_\_\_

**Other Requirements:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR OFFICE USE**

**Date:** \_\_\_\_\_      **Receipt N°:** \_\_\_\_\_      **Security Deposit:** \$ \_\_\_\_\_

**Entered in Register:**       **Copy to P&G:**       **Date Replied:** \_\_\_\_\_

**Date Checked:** \_\_\_\_\_      **Return Deposit:**  Yes  No      **Cost of Repairs:** \$ \_\_\_\_\_

**Insurance:**  Yes  No      *(Copy is held on file at Council/Copy is attached)*

**Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_

*Council Officer*